

**TITLE: Senior Accountant**

**DEPARTMENT: Finance**

**REPORTS TO: Controller**

**BENEFITS:** Medical, dental, vision, life insurance, short and long term disability insurance, paid time off package, 401k with company contribution, FSA or HSA options, educational assistance, dependent scholarship program, onsite fitness center, and much more!

**General Responsibilities:**

Responsible for the support of all aspects of the company's financial reporting process with a focus on: internal auditing, cost analysis, assuring financial results are accurately reported, promoting an understanding of financial results, responding to inquiries on a timely basis, assuring the company complies with generally accepted accounting principles, corporate policies, and other mandated regulations.

**Specific Duties:**

- Preparation of financial statements for affiliated entities. Seeks ways to facilitate timely and accurate reporting
- Prepares various financial schedules required to support the financial statements
- Prepares balance sheets, profit and loss statements, cash flow and other management reports as requested
- Preparation of consolidated financial statements for quarterly reporting to bank
- Analyzes financial data and prepares financial metrics according to management needs
- Preparation of various schedules in support of annual financial review and tax reporting
- Provide support for US sales and use tax filing for Canadian affiliate
- Supporting role in financial statement and schedule preparation of other entities as needed
- Research tax code, regulations and official guidance for federal and state compliance
- Independently or as part of a team identifies and implements business process improvements
- Internal Excel power user. Works to increase other users' knowledge and efficiency in use of the tool

**Job Qualifications:**

- Bachelor's degree in Finance or Accounting; working knowledge of GAAP
- At least five years of experience in accounting or finance
- Strong internal auditing and financial analysis skills
- Ability to prioritize and organize effectively, with a high attention to detail
- Proficiency with personal computers and associated word processing/excel skills; experience working with ERP/MRP systems and Peachtree
- Consolidated financial statement preparation
- Demonstrated customer service focus

**Preferred Requirements:**

- Knowledge of Manufacturing business processes preferred

**Work Environment:**

ADA Physical/Mental/Workplace Requirements

- Occasional lifting up to 25 lbs.
- Sitting, working at desk/personal computer for extended periods of time
- Primary work environment is professional corporate office

To apply for this position, please complete an [employment application](#) and send to [careers@gorbel.com](mailto:careers@gorbel.com).

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